

COVID-19 Risk Assessment

Name of choir: Exaltation! Gospel Choir

Venue: Star Stile Lodge garden, Halstead

Date: 1 June 2021

What are the hazards?	Who might be harmed and how?	Controls	What further action do you need to consider to control the risks?	Who needs to carry out the action?	When is the action needed by?
Getting or spreading coronavirus by not washing hands or not washing them adequately	Choir members Musical directors	Encourage use of hand sanitiser at least on entry and exit	<p>Welcome choir members and remind them to use the sanitiser as they enter/exit</p> <p>Hand sanitiser will be provided at each rehearsal</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.gov.uk/coronavirus</p> <p>Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands</p>	Choir members, JMS & JT	9 Jun 2021 (and at any future planned rehearsals)
Getting or spreading coronavirus in common use high traffic areas/areas	Choir members Musical directors	<p>Remove coffee break</p> <p>Allow a longer arrival period</p> <p>Reduced rehearsal time and limited run of rehearsals</p> <p>Social distancing on entry and during rehearsal – rule of 1/1 household</p>	<p>Rehearse outside</p> <p>Members asked to bring their own water</p>	Choir members, JMS & JT	9 Jun 2021 (and at any future planned rehearsals)
Getting or spreading coronavirus by not cleaning surfaces and equipment	Choir members Musical directors	<p>Identify surfaces that are frequently touched and by many people, e.g. gate handles, clean on arrival and exit</p> <p>Seating plan to avoid the need for people to move around as far as possible</p>	<p>Surface wipes will be provided for cleaning</p> <p>Members encouraged to bring their own existing copies of music. Any new copies distributed from a pickup point</p>	Choir members, JMS & JT	9 Jun 2021 (and at any future planned rehearsals)

		<p>Cleaning of keyboard before and after use by keyboardist</p> <p>Song list provided in advance so that limited extra copies of sheet music are required</p>	and taken home to avoid multiple handlings		
Contracting or spreading the virus by not social distancing	Choir members Musical directors	<p>Social distancing on entry and during rehearsal – rule of 1/1 household</p> <p>Allow a longer arrival period</p> <p>Seating plan to ensure members are sufficiently spread out</p> <p>Encourage the wearing of face coverings, as per government guidelines</p>	<p>Welcome choir members and remind them to distance on entry/exit</p> <p>Allocate seats and ask them to stay there for the duration of the rehearsal</p> <p>Circulate pattern for 'singer's masks' which allow for easier breathing whilst singing</p>	Choir members, JMS & JT	9 Jun 2021 (and at any future planned rehearsals)
Track & Trace	Choir members Musical directors	<p>NHS QR code provided on entry, or attendee slips for completion by choir members (which will be kept by JMS for 21 days)</p> <p>Symptoms of Covid-19: If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance.</p> <p>If advised that a choir member or director has developed Covid-19 and attended a rehearsal, the musical directors will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.publichealth.hscni.net/</p>	Welcome choir members and remind them to either scan the QR code or complete an attendee slip	JMS & JT	9 Jun 2021 (and at any future planned rehearsals)